



2023 Residential Insulation and Air-Sealing Application

The following information is provided as part of the PowerSavers conservation program to encourage residential customers to select and install energy efficient equipment for their facilities. This program is a joint offering from participating utilities of the Minnkota Power Cooperative (MPC) and the Northern Municipal Power Agency (NMPA).

Instructions for Use:

For complete instructions, please refer to the Terms and Conditions on page 6.

Step 1: Determine Eligibility:

- Equipment must be new and installed in a residence served by one of the participating municipal or cooperative utilities listed on page 2.
- Must have electric heat as the primary heating source
- Existing home upgrades only. Not available for new home construction. New construction is defined as a home built within the last two year.
- Incentives are not eligible for garages, sheds or workshops.

Step 2: Install Equipment.

- Recommend working with a qualified insulation contractor or energy auditor to determine the best air-sealing and insulation for your home.
- If self-installed, the maximum incentive is based on the material cost only (e.g. cost of insulation).

Step 3: Complete and sign the application. Forms must be received within 60 days of installation. Incomplete applications will cause delays in payment.

Step 4: Mail completed application and a copy of the itemized invoice to your participating utility, listed on page 2 of this form.

PARTICIPATING COOPERATIVES AND MUNICIPALS

- **City of Alvarado**
155 Marshall Street
P.O. Box 935
Alvarado, MN 56710
(218) 965-4911
- **Baudette Municipal Utilities**
P.O. Box 548
Baudette, MN 56623
(218) 634-1850, (218) 634-9777 (fax)
- **Fosston Municipal Utilities**
220 East 1st Street
Fosston, MN 56542
(218) 435-1737, (218) 435-1961 (fax)
- **North Star Electric Cooperative**
441 State Hwy. 172 N.W.
P.O. Box 719
Baudette, MN 56623-0719
(218) 634-2202 or 1-888-634-2202
(218) 634-2203 (fax)
- **Roseau Municipal Utilities**
1198 Center Street West
Roseau, MN 56751
(218) 463-2351, (218) 463-1231 (fax)
- **Warren Municipal Utilities**
120 East Bridge Ave.
Warren, MN 56762
218-745-5343, 218-745-5344 (fax)
- **Bagley Public Utilities**
P.O. Box M
Bagley, MN 56621
(218) 694-2300, (218) 694-6623 (fax)
- **Beltrami Electric Cooperative**
4111 Technology Drive, P.O. Box 488
Bemidji, MN 56619-0488
(218) 444-2540 or 1-800-955-6083
(218) 444-3676 (fax)
- **Hawley Public Utilities**
P.O. Box 69
Hawley, MN 56549
(218) 483-3331, (218) 483-3332 (fax)
- **Roseau Electric Cooperative**
1107 Third Street N.E.
Roseau, MN 56751
(218) 463-1543 or 1-888-847-8840
(218) 463-3713 (fax)
- **Thief River Falls Municipal Utilities**
P.O. Box 528
Thief River Falls, MN 56701
(218) 681-5816, (218) 681-8225 (fax)
utilities@citytrf.net
- **Wild Rice Electric Cooperative**
P.O. Box 438
Mahnomen, MN 56557-0438
(218) 935-2517 or 1-800-244-5709
(218) 935-2519 (fax)



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Customer Information (Please Print)				
Name of Homeowner		Contact Phone		Contact Mobile
Mailing Address		City		State
Installation Address		City		ZIP Code
Email Address				
Electric Utility Name: _____ Account Number _____		Gas Utility Name: _____ Account Number _____		Building Type <input type="checkbox"/> Existing <input type="checkbox"/> New Construction
				Building Use <input type="checkbox"/> Single Family <input type="checkbox"/> Multi-family How many?
Fuel Type for Space Heating: <input type="checkbox"/> Natural Gas <input type="checkbox"/> Electric <input type="checkbox"/> LP (Propane) <input type="checkbox"/> Oil <input type="checkbox"/> Other _____				
Fuel Type for Water Heating: <input type="checkbox"/> Natural Gas <input type="checkbox"/> Electric <input type="checkbox"/> LP (Propane) <input type="checkbox"/> Oil <input type="checkbox"/> Other _____				
How did you learn about the program? <input type="checkbox"/> My Utility <input type="checkbox"/> Utility Web site <input type="checkbox"/> Newspaper <input type="checkbox"/> Community Event <input type="checkbox"/> Mail/Bill Insert <input type="checkbox"/> Contractor <input type="checkbox"/> Other: _____				
Contractor Information				
Name of Installing Contractor (if applicable)		Contact Phone		Contact Mobile
Contractor Address		City		State
				ZIP Code

H. Insulation and Air Sealing					
Measure Type	Specifications	Previous Condition	Post Installation Condition	Incentive Offered	Total Incentive Paid
Attic Insulation	No rebate available for attic insulation upgrades that do not include air sealing of all accessible attic air leaks.			No rebate available	
Air Sealing Only	<u>Pre and post blower test results required</u>			30% of sealing cost, maximum incentive \$300	
Attic Insulation and Air Sealing	<ul style="list-style-type: none"> • Must include air sealing of all accessible attic air leaks • No rebate will be issued for attic upgrades that do not include sealing of all accessible attic air leaks • Attic insulation improvement from a pre-existing R-Value of R-30 or lower to a post R-Value of R-50 • No rebate will be issued for attic-insulation only upgrade projects • Attic knee walls insulated to a minimum of R-25 up to R-30 			30% of insulation cost, maximum incentive \$500	
Wall Insulation	<ul style="list-style-type: none"> • Wall insulation improved from R-5 <u>or less</u> to a post R-Value of R-11 or higher • Attic knee walls are excluded from this portion or the rebate program. 			30% of insulation cost, maximum incentive \$500	
<ul style="list-style-type: none"> • Must have electric heat as the primary heating source. • Existing home upgrades only. Not available for new home construction. New construction is defined as a home built within the last two years. • Incentives are not eligible for garages, sheds or workshops. • Recommend working with a qualified insulation contractor or energy auditor to determine the best air sealing and insulation for your home. • If self-installed, the maximum incentive is based on the material cost only (e.g. cost of insulation). 					

Certifications and Signature

I hereby certify that: 1. The information contained in this application is accurate and complete; 2. All installation is complete and the unit(s) is operational prior to submitting application; 3. All rules of this incentive program have been followed; 4. I have read and understand the terms and conditions included with this document.

I agree to verification of equipment installation, which may include a site inspection by a program or utility representative. I understand that I am not allowed to receive more than one incentive from this program on any piece of equipment. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

Customer Signature	Print Name	Date Equipment Installed:
		Date Submitted:

Program Use Only

Date Received:	Post Inspected? <input type="checkbox"/> Yes <input type="checkbox"/> No	Incentive Approved <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$	Date Approved:
Utility or Program Representative:			
Joint Program Tracking #			

Terms and Conditions

1. **Incentive Offer:** Projects must be implemented (completed) by **December 31, 2023**. An original signed application and invoices for materials and labor must be delivered to the participating utility at the address located on page 2 of this application **within 60 calendar days of installation (completion)**. Please keep a copy for your records.
2. **Proof of Purchase:** This application must have complete information and be submitted with an invoice itemizing the **new equipment purchased**. The manufacturer (OEM) specification sheet(s) are needed only if an AHRI certificate is not available. The invoice must indicate date of purchase, size, type, make, model and total project cost.
3. **Compliance:**
 - a. All projects are expected to comply with federal, state, and local codes.
 - b. All equipment must be new or retrofitted with new components per the program specifications. Used or rebuilt equipment is not eligible for incentives. Existing equipment must be removed or permanently disconnected.
 - c. Equipment must meet specification requirements and be purchased and operating prior to submitting an incentive application.
 - d. Customers may only receive one incentive per piece of qualifying equipment.
 - e. If the project is in a leased building, the term of the lease must be at least five (5) years.
4. **Payment:** Once completed paperwork is submitted, incentive payments are usually made within 45 calendar days. Incomplete applications will either delay payments or be denied. The participating utilities reserve the right to refuse payment and participation if the customer or contractor violates program rules and procedures. All projects exceeding \$5,000 in incentives will be inspected prior to incentive payment.
5. **Inspection:** Program staff may conduct an inspection of the facility to survey installed projects.
6. **Publicity:** The participating utilities reserve the right to publicize your participation in this program, unless you specifically request otherwise.
7. **Program Discretion:** Incentives are available on a first-come, first-served basis. This incentive is subject to change or termination without notice at the discretion of the participating utilities.
8. **Logo Use:** Customers or allies may not use the participating utilities' name or logo in any marketing, advertising, or promotional material without written permission.
9. **Disclaimers:** The participating utilities
 - a. Do not endorse any particular manufacturer, product, labor or system design by offering these programs;
 - b. Will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
 - c. Do not expressly or implicitly warrant the performance of installed equipment or contractor's quality of work (contact your contractor for detailed warranties);
 - d. Is not responsible for the proper disposal/recycling of any waste generated as a result of this project;
 - e. Is not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment.

INCENTIVE LIMIT:

An incentive exceeding \$5,000 must receive written approval **before** project installation Total incentives paid are limited to \$10,000 per customer per year. Total incentive not to exceed 50 percent of the project cost.

ELIGIBILITY:

These incentives are offered by member utilities of the Minnkota Power Cooperative, Inc. and the Northern Municipal Power Agency. For questions regarding eligibility, call your local utility listed on page 2.